

Jabra  
Speak 410



# User manual

# CONTENTS

|                       |   |
|-----------------------|---|
| WELCOME.....          | 3 |
| PRODUCT OVERVIEW..... | 3 |
| INSTALLATION.....     | 4 |
| CONNECTING.....       | 4 |
| SETUP.....            | 4 |
| CALL FUNCTIONS.....   | 4 |

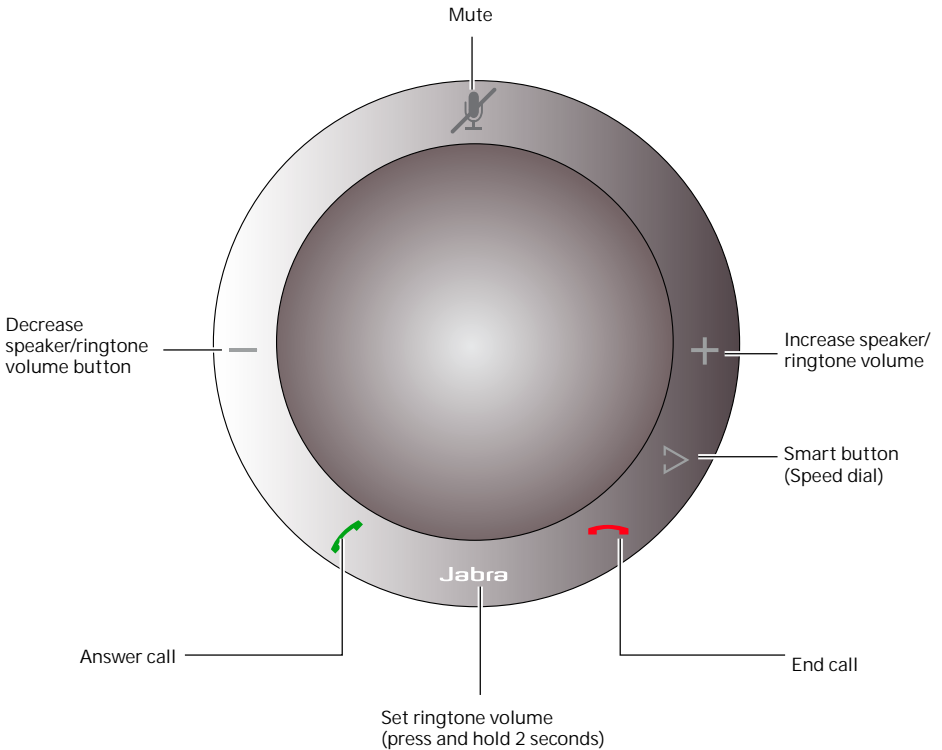
# WELCOME

Congratulations on purchasing your new Jabra SPEAK 410. We are sure you will enjoy its range of features and find it easy to use.

## Jabra SPEAK 410 Features

- Wideband audio for exceptional sound quality.
- Omni-directional microphone.
- Fully integrated call controls for remote softphone operation.
- Call waiting (requires supported softphone with call waiting functionality).
- LED and audio indicators.
- Speed dial with the one-touch Smart button\* (must be enabled in Jabra Direct. Requires supported softphone with speed dial functionality).

## PRODUCT OVERVIEW



\*Newer Speak 410 variants (with the Smart button) have a Ver. ID beginning with B, or later. Older Speak 410 variants (without the Smart button) have a Ver. ID beginning with A.

The Ver. ID can be found on the bottom of the Speak 410.

# INSTALLATION

## Jabra Direct

Jabra Direct is software designed to support the Jabra SPEAK 410. Download and install Jabra Direct from [www.jabra.com/direct](http://www.jabra.com/direct).

# CONNECTING

To connect the Jabra SPEAK 410, connect the USB cable attached to the speakerphone to any available USB port on a PC or power-supplied hub. The Jabra LED will light up white to indicate the speakerphone is connected and powered on.

*Note:* The speakerphone must be connected to a PC USB port or power-supplied hub, and not a bus-powered USB port (such as a keyboard with an integrated USB).

# SETUP




When the Jabra SPEAK 410 is connected to a PC, Windows will automatically configure the speakerphone as the default audio device.

To manually change the default audio device in Windows:


1. Click on Windows **Start** and then launch Windows **Control Panel**.
2. Open **Sound and Audio Devices**, and select the **Audio** tab
3. Under Sound Playback, and Sound Recording, set the preferred audio device as the default device. Click apply to save the settings.

# CALL FUNCTIONS

## Basic functions

| Event  | Action   |
|--|--|
| Make a call                                    | Dial the phone number using the PC (soft-phone)  |
| Answer an incoming call                        | Tap the green handset button                                    |
| End a current call, or reject an incoming call | Tap the red handset button                                     |
| Speed dial (0 by default)                      | Tap the Smart button  (use Jabra Direct to enable speed dial) |

## Mute/un-mute the Microphone


Tap the mute button  to toggle between mute/un-mute. When muted, all LEDs will light up red. When the speakerphone is ringing, or when a call is ended, the microphone will always be un-muted.

## Increase/decrease Speaker Volume

Tap (or press and hold) the + / - buttons.

The speakerphone volume has a twelve-step scale, indicated by twelve white LEDs arranged in a circle on the speakerphone.






### Increase/decrease Ringtone Volume

1. Press and hold the Jabra button  for 2 seconds. The LEDs will light up yellow, and the speakerphone will play the current ringtone volume.
2. Tap (or press and hold) the + / - buttons to adjust the ringtone volume.
3. Tap the Jabra button, or do not press any buttons for 2 seconds, to apply the new ringtone volume.

*Note:* When the speakerphone is ringing, tap (or press and hold) the + / - buttons to increase/decrease the ringtone volume.

### Call Waiting

Call waiting allows a current call to be placed on hold, and an incoming call to be answered. Additionally, it is possible to switch between the held call and the current call. Supported softphones with call waiting functionality only.

| Event  | Action  |
|--|---|
| Accept incoming call, and put current call on hold | Tap the green handset button   |
| Reject incoming call, and remain on current call   | Tap the red handset button   |
| Switch between current call, and call on hold      | Tap the green handset button   |
| End current call, and switch to call on hold       | Tap the red handset button <br>and then tap the green handset button  |

### Listening to Music

To listen to music played on a PC using the speakerphone, the Jabra SPEAK 410 must be set as the default audio playback device in Windows.

1. Launch Windows **Control Panel**, and double-click **Sound and Audio Devices**.
2. Select the 'Audio' tab, and set the Jabra SPEAK 410 as the default sound playback device. Click apply to save your settings.

Music played on the PC will now play through the connected speakerphone.

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MODEL: PHS001U



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**Declaration of Conformity** can be found on  
[www.jabra.com/CP/US/doc](http://www.jabra.com/CP/US/doc)